

# VIDYASAGAR SHISHU NIKETAN

Under the Society for the Betterment of Education, Midnapore

Higher Secondary English Medium School (ICSE & ISC)

Affiliation No.: WB/162

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Memo No.: 3323/VSN/NIT/2025

Date: 18.09.2025

## NOTICE INVITING TENDER

Sl. No	Name of work	Estimated Amount (Rs.)	Earnest Money (Rs.)	Cost of Tender Documents (Rs.)	Time Period of Completion	Eligibility of Bidders to submit tender
1	<b>“Construction for Ground Floor of G+2 School building (Foundation designed for G+3 school building for future extension) at Rangamati new Campus of VSN, Mouza-Rangamati, J.L. No. 150, Plot No. 258, P.S.- Kotwali within Midnapore Municipality in the District of Paschim Medinipur.</b>	1,37,29,360.00	2,74,600.00	1000.00	240 (Two Hundred Forty) days.	Bonafied and Resourceful agencies having proper experience & credential of similar nature of work (Ref. Clause No.13 of this N.I.T.)

All materials are to be supplied by the agency concerned at their own cost & arrangement. Necessary test report and authenticated vouchers in support of supply of such materials are to be produced.

### 1. A. Important Information:

#### Date & Time Schedule:

Sl. No.	Particulars	Date & Time
i.	Last date & time of receipt of application.	07/11/2025 up to 3.00 P.M
ii.	Last date & time for collection of Tender form.	10/11/2025 up to 3.00 P.M
iii.	Last date & time of submission of tender document.	12/11/2025 up to 3.00 P.M
iv.	Date of opening of the Tender.	12/11/2025 at 3.00 P.M

### B. Location of critical events:

Tender Opening : Office of the Vidyasagar Shishu Niketan, Rangamati Campus,  
P.O. Midnapore, District: Paschim Medinipur.

### 2. Earnest money is to be deposited in the Bank Account (Through NEFT/ RTGS)Mention below:

**Account Name:** “Society for the Betterment of Education in Midnapore”

**Account Number:** 917010083513419

**Bank Name:** Axis Bank

**IFSC Code:** UTIB0000325

### 3. The Bidder, at his own responsibility and risk is encouraged to visit and examine the site of works and its Surroundings and obtain all information's that may be necessary for preparing the Bid and entering into a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction. The cost of visiting the site shall be at his own expense.

4. The intending Bidders should clearly understand that whatever may be the outcome of the present invitation of Bids, no cost of Bidding shall be reimbursable by the Department:  
The Competent Authority reserves the right to reject any or all the application(s) for purchasing Bid Documents and/or to accept or reject any or all the offer(s) without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tendered at the stage of Bidding.
5. Contractor shall have to comply with the provisions of (a) the contract labour (Regulation Abolition) Act. 1970 (b) Apprentice Act. 1961 and (c) minimum wages Act. 1948 of the notification thereof or any other laws relating there to and the rules made and order issued there under from time to time.
6. During the scrutiny, if it comes to the notice to the tender inviting authority that the credential(s) and/or any other paper(s) has/have been of any bidder found incorrect/ manufactured/ fabricated, that bidder will not be allowed to participate in the tender and that application will be outright. The Competent Authority reserves to right to cancel the N.I.T. due to unavoidable circumstances and no claim in this respect will be entertained.
7. In case of any objection regarding prequalifying an Agency that should be lodged to the Tender Committee within 1 day from the date of publication of the list of qualified agencies and beyond that time schedule no objection will be entertained.
8. Before issuance of the **WORK ORDER**, the tender inviting authority may verify the credential(s) and/or all other document(s) of the lowest tenderer, if found necessary. After verification, if it is found that the document(s) submitted by the lowest tenderer is/are either manufactured or false, the work order will not be issued in favour of the said Tenderer.
9. If any discrepancy arises between two similar clauses on different notification(s), the clause as stated in later notification will supersede the former one in the following sequence:-
  - i) Form No. 2911
  - ii) NIT
10. Printed Schedule of Rates applicable for execution of the work
 

Current P.W.D.'s Schedule of Rates for Buildings Works, S & P Works, Current P. W. (Roads) Department Schedule of Rates for Road Works with current Addenda & Corrigenda.
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11. With whom the acceptance of the tenders vest.
 

The Competent Authority of the Vidyasagar Shishu Niketan, Rangamati Campus, P.O. Midnapore, District -Paschim Medinipur.
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- 12.a) Intending agency / contractors will have to produce original papers and one set (non refundable) of photocopy with self attestation by full signature of Valid Pan card issued by the IT Deptt. Govt. of India, Professional Tax Challan, trade licence, Valid 15 digit Goods and Service Taxpayer Identification Number (GSTIN) under GST Act,2017. Tax Invoice (s) needs to be issued by the suppliers for raising claim under the contract showing separately the tax charged in accordance with provision of GST Act, 2017 as per notification No. 4374-F (Y) dated 13.07.2017 of the Principal Secretary, Finance Department, Audit Branch, A Cess @ 1% for welfare of the building and construction workers will also be deducted as p GO No. 853-F dated 01.02.2006.

**13. CRITERIA REGARDING CREDENTIAL POLICY (REF NO-04-A/PW/O/10C-02/14  
DATED 18.03.2015 of Principal Secretary to the Govt. of West Bengal, P.W.D.**

- i) Intending tenderers should produce credentials of a similar nature of completed work of the **minimum value of 40% for 1<sup>st</sup> Call, 30% for 2<sup>nd</sup> Call & 20% for 3<sup>rd</sup> Call of the estimated amount put to tender during 5 (five) years** prior to the date of issue of this tender notice; or,
- ii) Intending tenderers should produce credentials of **2 (two) similar nature of completed work, each of the minimum value 30% for 1<sup>st</sup> Call & 25% for 2<sup>nd</sup> Call of the estimated amount put to tender during 5 (five) years** prior to the date of issue of this tender notice; or,
- iii) Intending tenderers should produce credentials of **one single running work of similar nature which has been completed of the extent of 80% or more for 1<sup>st</sup> Call, 75% or more for 2<sup>nd</sup> Call & 70% or more for 3<sup>rd</sup> Call and value of which is not less than the desired value** at (i) above;

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

**Other terms and conditions of the credentials :-**

- i) Payment certificate will not be treated as credential;
- ii) Credential certificate issued by the Executive Engineer or equivalent or competent authority of a State / Central Government, State / Central Government undertaking, Statutory / Autonomous bodies constituted under the Central / State statute, on the executed value of completed / running work will be taken as credential.

**No Credentials/ work completion / payment** certificate below the rank of Executive Engineer / Deputy Secretary or equivalent will be entertained.

Registered Unemployed Engineers' Co-operative Societies / Registered Labour Co-operative Societies are required to furnish **valid Bye Law, Current Audit Report**, along with other relevant supporting papers. Professional Tax Deposit Challan / **Professional Tax Clearance Certificate for the current financial year, PAN Card, Valid 15 – digit Goods and Service Taxpayer Identification Number (GSTIN) under GST Act, 2017** must be submitted. Payment Certificates in lieu of credentials will not be accepted. [Non statutory documents]

If the dates fall on holidays or on days of bandh or natural calamity, the dates defer to next working days.

- 14. All tenderers are requested to be present during opening of tenders positively.**
- 15.** In case of inadvertent typographical mistake found in the specific price schedule of rates, the same will be treated to be so corrected as to conform with the prevailing relevant schedule of rates and / or technically sanctioned estimate.
- 16.** The intending tenderer is required to quote the rate in figures as well as in words as percentage above / below than or at par with the relevant price schedule of rates.

17. Conditional / incomplete tender will not be entertained.

18. The accepting authority reserves the right to reject any or all the tenders without assigning any reason whatsoever and he will not be bound to accept either the lowest tender or any of the tenders.

19. Issuance of work order as well as payment will depend on availability of fund and no claim whatsoever will be entertained for delay of Issuance of work order as well as payment, if any. Intending tenderers may consider this criteria quoting their rates.

20. **Statutory deduction by STDS is liable to be deducted as per provision of GST Act, 2017. However no STDS will be made until further order of the Govt. is issued.**

**Tax liability of the concerned works contract has to be borne as per prevailing GST Act, 2017 by the agency.**

21. A cess of 1% (one percent) will be deducted for contractor's bill on account of the 'Building and other construction workers Welfare Cess Act.1996 (Act 28 of 1996) as per memo. no. 599 A / 4M-28/06 dt.27.09.2006 of the Engineer-in-chief and Ex. officio Secretary, PWD & PW (Roads) deptt.

22. Successful Tenderers will be required to obtain valid Registration Certificate & Labour License from respective Regional Labour Offices where construction work by them are proposed to be carried out as per Clauses u/s 7 of West Bengal Building & other Construction Works' Act, 1996 and u/s 12 of Contract Labour Act.

23. Power of Attorney holders are not allowed to sign Tender Documents unless otherwise approved by Government.

24. Clause-25 of the conditions of contract of the West Bengal Form No. 2911 may be treated to be omitted and there is no provision for arbitration for resolution of disputes that may arise out of the contracts to be entered into by the Department with the contractors for the purpose of carrying out execution of public works as per G.O No. 558/SPW dated 13-12-2011 of P.W.D.

25. Successful tenderer will have to produce all documents in original for verification prior to issuance of Work Order.

26. **Successful tenderers will be required to observe the following conditions strictly:**

- a) Employees' Provident Fund and Miscellaneous Provisions Act, 1952 and Employees State Insurance Act, 1948 should be strictly adhered to wherever such Acts become applicable.
- b) Minimum wages to the workers shall be paid according to the rates notified and/or revised by the State Government from time to time under the Minimum Wages Act, 1948 in respect of scheduled employments, within the specified time as per law. Payment of bonus, wherever applicable, has to be made.
- c) Adequate safety and welfare measures must be provided as per the provisions of the Building and other Construction Workers' (Regulation of Employment & Conditions of Service) Act, 1996 read with West Bengal Building and Other Construction Workers (Regulation of Employment and Conditions of Service) Rules, 2004.
- d) All liabilities arising out of engagement of workers are duly met before submission of bills for payment.

27. If there is any violation of any or all the relevant above criteria during execution of the job, it will render the concerned agencies ineligible for the work then and there or at any subsequent stage as may be found convenient.
28. Any intending Bidders who have failed to execute more than one works contract under any Directorate of this Department and was terminated by any sub rule under clause 3 of Tender Form No.2911 or terminated under any clause of Standard Bidding Documents by the Engineer-in-charge / Employer during last 3 (three) years will not be eligible to participate in any bid under any Directorate under this Department for another 2 (two) years from the date of imposition of last termination notice by the Engineer-in-Charge / Employer.
29. Suspension and Debarment of Contractor, Supplier and Consultant participating for Public Works under Public Works Department (Ref. No. 547-W (C)/1M-387/15 dated 16.11.2015 of Joint Secretary to the Government of West Bengal, Public Works Department).
30. **The Agency has to maintained all the protective guideline and Social Distancing Norms for all the working men during execution of works.**
31. **The rate should be quoted by the Agency in BOQ within 2 (two) Decimal, otherwise it should be treated as informal.**

## **INSTRUCTION TO BIDDERS**

### **SECTION – A**

#### **General guidance for Tendering**

Instructions/ Guidelines for tenders for electronic submission of the tenders online have been annexed for assisting the contractors to participate in e-Tendering.

#### **1. Registration of Contractor**

Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement system, through logging on to <https://etender.wb.nic.in> (the web portal of public works department). The contractor is to click on the link for e-Tendering site as given on the web portal.

#### **2. Modalities regarding participation of a bidder in different works under PWD & modification of certificate in the declaration proforma attached with the Memorandum No.797-W(C)/1M-24/15 dated 06.12.2017 [Ref. No.80-W (C) / 1 M-24 / 15 dated 25.01.2018 of Additional Chief Secretary, Public Works Department.]**

- (a) In a particular N.I.T., having multiple work, a bidder can participate in more than one work provided the bid capacity permits and the bidder is capable to arrange and deploy separate set of required machineries for multiple works and complete the work in specified time.
- (b) In the declaration proforma attached with the Memorandum No.797-W (C)/1M-24/15 dated 06.12.2017, the 5<sup>th</sup> certificate would be read as “Certified that I have applied in the tender in the capacity of individual / as a partner of a firm” in place of “Certified that I have applied in the tender in the capacity of individual / as a partner of a firm and I have applied to the works under this NIT restricted to maximum one no. works, if more than one work in the same NIT”

### A-1. Statutory Cover file Containing

- i. Tender form No. 2911 & NIT  
**The rate will be quoted in the BOQ. Quoted rate will be encrypted in the B.O.Q. under Financial Bid. In case quoting any rate in 2911 the tender is liable to be summarily rejected).**

### A-2. Non statutory / Technical Documents

- i. Professional Tax Clearance Certificate / Professional Tax (PT) deposit receipt challan for the current financial year.
  - ii. Pan Card
  - iii. Registered Deed of partnership Firm
  - iv. Trade License from the respective Municipality/Panchayet etc. (in case of S & P Contractors only)
  - v. Valid GST Registration Certificate
  - vi. Certificate of Registration' from the respective Assistant Registrar of Co – operative Societies & valid By Law (for Regd. Unemployed Engineer's Co – Operative Society Ltd.& Labour Co-operative Society Ltd.)and Current Audit Report.
- a) Intending tenderers should produce credentials of a similar nature of completed work of the **minimum value of 40% for 1<sup>st</sup> Call, 30% for 2<sup>nd</sup> Call & 20% for 3<sup>rd</sup> Call of the estimated amount put to tender during 5 (five) years** prior to the date of issue of this tender notice; or,
- b) Intending tenderers should produce credentials of **2 (two) similar nature of completed work, each of the minimum value 30% for 1<sup>st</sup> Call & 25% for 2<sup>nd</sup> Call of the estimated amount put to tender during 5 (five) years** prior to the date of issue of this tender notice; or,
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In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

Note: - Failure of submission of any of the above mentioned documents will render the tender liable to be rejected for both statutory & non statutory cover.

### 3. Principal Machineries/Equipments listed below which must be possessed by own.

Principal Machineries/Equipments listed below which must be possessed by own/leased. Apart from this Prime Machinery listed below, the bidder shall have to arrange for every necessary machineries, tools & plants in sufficient number for the intended job as per satisfaction and direction of the Engineer-in-Charge for executing the work as per specifications

#### **List of Plants & Machineries:-**

- i. Tilting Drum Mixer 230-280 Liter Capacity with Hopper.-1 No.
- ii. Steel Reinforcement Cutting and Bending Machine.-1 No.
- iii. Portable Cutter. – 1 No.
- iv. Hoist (Passenger/Materials) – 1 No.
- v. Internal or Immersion Vibrators-2 No.



**THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED  
IN THE FOLLOWING MANNER**

Sl. No	Category Name	Sub – Category Description	Details
A.	CERTIFICATES	CERTIFICATES	PAN CARD
			P.Tax(Challan)( for the current financial year) /P.Tax Clearance Certificate, Valid GST Registration Certificate
B.	COMPANY DETAILS	COMPANY DETAILS – 1	Trade License from respective Municipality / Panchayet etc.
			‘Certificate of Registration’ from the respective Assistant Registrar of Co – operative Societies and By Law (for Regd. Unemployed Engineer’s Co – Operative Society Limited, Registered Labour Cooperative Societies)
			Current Audit Report

Sl. No	Category Name	Sub – Category Description	Details
C.	Credential (in applicable cases)	Credential	i) Intending tenderers should produce credentials of a similar nature of completed work of the <b>minimum value of 40% for 1<sup>st</sup> Call, 30% for 2<sup>nd</sup> Call &amp; 20% for 3<sup>rd</sup> Call of the estimated amount put to tender during 5 (five) years</b> prior to the date of issue of this tender notice; or,
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			iii) Intending tenderers should produce credentials of <b>one single running work of similar nature which has been completed of the extent of 80% or more for 1<sup>st</sup> Call, 75% or more for 2<sup>nd</sup> Call &amp; 70% or more for 3<sup>rd</sup> Call and value of which is not less than the desired value</b> at (i) above;
			In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executed agency, i.e., the tenderer.

- i. Opening of Technical proposal: - Technical proposals will be opened by the Office of the Vidyasagar Shishu Niketan, Rangamati Campus, P.O. Midnapore, District: Paschim Medinipur and his authorized representative.
- ii. Intending tenderers may remain present if they so desire.

**A. Financial proposal**

- i. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of quantities(BOQ). The contractor is to quote the rate (Offering Above/ Below/ At per) online through Computer in the space marked for quoting rate in the BOQ.
- ii. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

Sd/-  
Principal, VSN &  
Secretary, SBE & GB  
Midnapore