

# VIDYASAGAR SHISHU NIKETAN

Under the Society for the Betterment of Education, Midnapore

Higher Secondary English Medium School (ICSE & ISC)

Affiliation No.: WB/162

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## [ITEM-1 Printing Items]

## (ANNEXTURE-1)

Sl. No.	Item Name	Item Description	Approximate requirement
1	Report Card	A/4 300 gsm, ITC Digiart Board, Four Colour Digital Printing (Class wise report card)	2500-3000 Pcs
2	Character Certificate	8.5 ×11.5, 300 gsm, ITC Digiart Board, Four Colour Digital Printing	1000-2000 Pcs
3	Merit Certificate	8.5" ×11.5", 300 gsm, ITC Digiart Board, Four Colour Digital Printing	1000-1500 Pcs
4	Letter Head	¼ Demai, Executive Bond 105 gsm Paper, Four Colour Printing	1000-2000 Pcs
5	Admit Card	6"×3.5", 300 gsm Ivory Board & one Colour Printing	5000-6000 Pcs
6	Library Card	6"×3.5", 300 gsm Ivory Board & Four Colour Printing	1000-2000 Pcs
7	Gate Pass	6"×3.5", 300 gsm Ivory Board & One Colour Printing	100-200 Pcs
8	Identity Card (Ordinary)	6"×3.5", 300 gsm Ivory Board & One Colour Printing	2500-3000 Pcs
9	Note Sheet	¼ DFC, 14.1 Ledger paper, Both side printing	2000-2500 Pcs
10	Envelope	11" ×5", White 36kg Balarpur Maplitho Paper	2000-4000 Pcs
11	Prospectus	D/C-1/8 Book Size, Inner & Cover-20 Pages, 170gsm Art paper, All pages four colour printing, Application Form A/4 Size, Ledger paper both side printing.	1000-1500 Pcs
12	Calendar	D/C 1/8 Size-230 pages, Inner D/C- 20×30 Size paper- 15.5 Balarpur Maplitho, Inner 8 pages four colour Photo Printing & Cover 250 gsm glossy Art Board with Lamination & Binding	2000-2500 Pcs
13	Magazine	A/4 size, 70 gsm Inner paper, Approx, 120 pages, 30 pages Inner 130 gsm glossy Art paper for photo Four colour printing, cover-250 gsm Art Board with B/B Four colour Printing, Lamination & Perfect Binding.	2000-3000 Pcs
14	Bill Book	1/12 Demai Size in duplicate per 100×2 pages. One colour printing & Book Binding.	1000-2000 Pcs
15	Supply Order	A/4 70 gsm colour paper, one colour printing & Pad Binding.	500-1000 Pcs
16	Bus Card	6"×3.5", 300 gsm Ivory Board & One colour Printing.	500-1000 Pcs
17	D.C.R. Book	1/4 D.F.C. Conquest paper 14.1 kg per ream. Each register 150 leaf & hard binding	5 Pcs
18	Transfer Certificate	D.C. 1/4 Size conquest paper, 14.1 kg per ream. One side printing, Middle side perforating & cover Binding.	250-500 Pcs



19	Counter Signature For,	1/6 Demai, 8 kg balarpur Maplitho, one side printing & Pad Binding.	250-500 Pcs
20	Voucher (Pad)	1/8 Long demai paper, one side printing & book Binding.	500-1000 Pcs
21	Invitation Card for various types as required	300 gsm Digi Art Glossy Board, Size -8.5"×5.5" Digital Printing with Envelope 36 kg Balarpur Maplitho with Printing.	500 Pcs
22	Invitation Card	300 gsm Digi Art Glossy Board, Size -8.5"×3.75" Digital Printing with Envelope 36 kg Balarpur Maplitho with Printing.	2500-3000 Pcs
23	Student Identity Card	Good Quality gel coated laminated card with own cost photo graphic each student, Lesh with printing & complete delivery.	2500-3000 Pcs
24	Student Departure Identity Card	Good Quality gel coated lamination	1400-1600 Pcs
25	Cheque Register	1/4 D.F.C Conquest paper 14.1 kg. Per ream. Each register 150 leaf & hard binding	2-3 Pcs
26	Cash Book	250 Page 17×27 Conquest paper 14.1 kg per ream, B/B Printing & hard binding.	2-3 Pcs
27	Ledger Book	1/4 D.F.C. Conquest paper 14.1 kg per ream. Each register 150 leaf & hard binding	2-3 Pcs
28	Tuition Fees Book Register	1/4 D.F.C. Conquest paper 14.1 kg per ream. Each register 150 leaf & hard binding	3-4 Pcs
29	Bus Fees Book Register	1/4 D.F.C. Conquest paper 14.1 kg per ream. Each register 150 leaf & hard binding	3-4 Pcs
30	Bonafide Certificate	¼ Demai, Executive Bond 105 gsm Paper, Four Colour Printing	500-1000 Pcs
31	Tuition Fee Certificate	¼ Demai, Executive Bond 105 gsm Paper, Four Colour Printing	500-1000 Pcs
32	Bus Fees Voucher	A/4 70 gsm colour paper, one colour printing & Pad Binding.	500-1000 Pcs
33	Note Sheet File (Cover Printing)	One colour printing	100-200 Pcs
34	Answer Sheet Printing	70 GSM, Balarpur Maplitho Paper: 1 Leaf – ¼ Demai, 2 leaf -1/4 Demai, 4 leaf-1/4 Demai.	Each copy 1 Leaf 5000 pcs
			Each copy 2 Leaf 5000 pcs
			Each copy 4 Leaf 5000 pcs
35	Flex Printing (Annual Function & Annual Sports)	Per Sq. ft. Printing	5-10 Pcs
36	Rubber Stamp (Small)	Per Stamp	5-10 Pcs
37	Letter Received Stamp	Per Stamp	2-3 Pcs
38	Rubber Stamp Big	Per Stamp	5-10 Pcs
39	Cloth Envelope (Big Size)	16×12 (Best quality cloth) & 95 GSM Ledger paper 14×10 – Best (quality cloth) & 80 GSM Ledger paper.	200 Pcs



*Accepted*  
Principal, VSN

**PRINCIPAL**  
Vidyasagar Shishu Niketan  
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