

VIDYASAGAR SHISHU NIKETAN

[Under the Society for the Betterment of Education in Midnapore]
Midnapore, Paschim Medinipur, West Bengal - 721102

NOTICE INVITING QUOTATION (NIQ)

NIQ No.: 3515/ VSN/NIQ/2026-27

Date: 07 /08/2026

Subject: Notice Inviting Quotation for Air Conditioner (AC) Servicing Work

Sealed quotations are hereby invited from reputed, experienced, and authorized agencies/firms for carrying out Air Conditioner (AC) servicing work at Vidyasagar Shishu Niketan. Interested agencies are requested to submit their quotations for the following items:

Sl. No.	Description of Work	Unit
1	AC Water Service (Indoor Unit)	Per Piece
2	AC Water Service (Outdoor Unit)	Per Piece
3	Foam (6 ft)	Per Piece
4	Replacement of AC Cotton	Per Piece
5	AC Covering Service Charges	Per AC

Terms & Conditions

1. The quoted rates shall be inclusive of all labour charges, transportation, tools, and other incidental expenses. GST, if applicable, should be mentioned separately.
2. The rates shall remain valid for the financial year **2026–2027**.
3. The firm should have experience in AC servicing and maintenance work.
4. The work shall be carried out only after receiving a work order from the school authority.
5. Payment will be made after satisfactory completion of the work and submission of the bill.
6. The school authority reserves the right to accept or reject any or all quotations without assigning any reason.
7. The selected agency shall be responsible for maintaining cleanliness and ensuring the safety of school property during the work.
8. The quotation must be submitted in a sealed envelope superscribed "**Quotation for AC Servicing Work**".
9. The last date and time for submission of quotation is 14.08.2026 **up to 3 P.M** at the School Office.
10. The quotations will be opened on **14.08.2026** in the presence of the available bidders or their authorized representatives.

For any clarification, interested agencies may contact the School Office during office hours.

Principal
Vidyasagar Shishu Niketan
Midnapore, Paschim Medinipur